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Credit Control Executive

Job Description

1. Implement the daily tasks of Credit Control Department such as:
 - Manage daily transaction limit, monitor loan term and rate.
 - Make disbursement and reimbursement and send notification of contract due to Clients.
 - Disseminate, guide, support answering enquiries from customers and departments about products and services.
2. Analyze, evaluate and recommend margin lending products suitable to customers' needs
3. Manage, propose share margin portfolios and ensure complying with the regulations and suitable with risk appetite of the Company.
4. Oversee margin lending activities of the clients and make timely adjustments to product portfolios/policies in order to improve operational efficiency and avoid risks.
5. Be involved in building, updating the procedures/policies in relation to Share Margin Financing.
6. Make periodic reports and comparisons with departments on a daily/ weekly/ monthly/ quarterly basis at the request of Management, Group and ensure the reports are submitted promptly to the regulators.

Requirements

- Bachelor degree in Economics/Finance/ Banking/Securities. Prefer candidates with certificates of CFA, ACCA.
- Possess a Securities Practitioner's brokerage or Financial Analysis License
- 02 - year experience in SMF or Credit Department; those with lesser years of experience but with potentials will be considered.
- Good English proficiency
- Sound knowledge in credit risk and control concepts preferably obtained from either the banking or securities industry

Benefits

- Negotiable salary
- Performance Bonus
- Professional working environment, career development opportunity.
- Lunch allowance
- Insurance coverage according to applicable Law

RHB Securities Vietnam Company Limited

Visit us: www.rhbsecurities.vn

Level 15, IDMC My Dinh Building, No 15 Pham Hung Street,
My Dinh 2 Ward, Nam Tu Liem District, Hanoi

Send your CV to:

Email: rhbib.vn.hr@rhbgroup.com

Or Contact us:

Tel: 0243.944.6066 / Mobile phone:0915.936.456